



# KALAM INSTITUTE OF TECHNOLOGY

(Approved by A.I.C.T.E., New Delhi & Affiliated to B.P.U.T., Rourkela, Odisha)

An ISO 9001 : 2008 Certified Institution

KIT Campus : Govinda Vihar, Govindapur, P.O. Laxmipur, Berhampur - 761 003. Dist. Ganjam (Odisha)

Phone (0680) 2282822, (06811) 295999, Cell: 09437261562

Website: www.kit.edu.in, E-mail : principal@kit.edu.in, query@kit.edu.in

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Date 08/01/26

## Office Order

(IQAC)

To guide and suggest for quality improvement in the education institute a committee in the name of Internal Quality Assurance Cell(IQAC) is formed in Kalam Institute of Technology, Berhampur, with following members with immediate effect

Sl.No	Name and designation	Position in the committee
1	Dr. Pabitra Kumar Tripathy, Principal, Kalam Institute of Technology, Berhampur	Chairman
2	Mr. Narayan Kumar Tripathy Professor, EEE, Kalam Institute of Technology, Berhampur	Coordinator
3	Mr Kanhu Charan Choudhury. Management representative Kalam Institute of Technology, Berhampur	Member
4	Mr. Santosh Kumar Jena. Management representative Kalam Institute of Technology, Berhampur	Member
5	Dr. Umesh Chandra Panigrahy Dean (R & D), Kalam Institute of Technology, Berhampur	Member
6	Mr. Sanjiv Kumar Sethi HOD (Asst. Prof in MECH) Kalam Institute of Technology, Berhampur	Member
7	Miss. Sucharita Panigrahy. HOD (Asst. Prof. in CSE), Kalam Institute of Technology, Berhampur	Member
8	Mr. Uma Sankar Mohanty. HOD (Asst. Prof. in BSc & H), Kalam Institute of Technology, Berhampur	Member
9	Mr. Padma Charan Sahu. HOD (Asst. Prof in CE) Kalam Institute of Technology, Berhampur	Member
10	Shri Sabyasachi Mishra, MD, Nayagarh Sugar Complex, Industry representative	Member
11	Mr. Maguni Sethy, Sarapancha, Local representative	Member
12	Mr. Susanta Kumar Choudhury. Administrative Staff Kalam Institute of Technology, Berhampur	Member
13	Mr. Aditya Prasad Mishra. 3 <sup>rd</sup> year CSE, Student representative	Member

Kalam Institute of Technology  
Berhampur-761003, Dist-Ganjam  
Odisha, India  
Berhampur-761003

14	Ms. Ch. Anita 2 <sup>nd</sup> year, CSE, Student representative	Member
15	Mr. Paresh Ranjan Tripathy Alumni representative	Member
16	Mr. Lisha Biswas Alumni representative	Member
17	Dr. P.K. Mishra, Principal, Capital Engineering College, Educationist	Member

### Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

### Strategies

IQAC shall evolve mechanisms and procedures for

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- The relevance and quality of academic and research programmes;
- Equitable access to and affordability of academic programmes for various sections of society;
- Optimization and integration of modern methods of teaching and learning;
- The credibility of evaluation procedures;
- Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- Sharing of research findings and networking with other institutions in India and abroad.

### Functions

Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters of higher education;

- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Development of Quality Culture in the institution;
- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

### **Benefits**

IQAC will facilitate / contribute

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning;
- d) Act as a dynamic system for quality changes in HEIs;
- e) Build an organised methodology of documentation and internal communication.

  
Principal

Kalam Institute of Technology, Berhampur  
Principal  
Kalam Institute of Technology  
Berhampur-761003, Dist-Ganjam  
Odisha, India

Copy to :

1. Person concerned
2. Registrar, Biju Patnaik University of Technology, Rourkela
3. Director, DTET, Cuttack
4. Vice- Chairman, SCTE&VT
5. AICTE, new Delhi
6. Govt. of Odisha, SDTE

For information and necessary action